

Beaufort County Community College

Faculty Senate

September 15, 2009

Members Present

Emily Albera	Dell Smith Enecks	Jeanne Martin
Jay Anders	Laura Gipson	Jim Matson
Debra Baker	Aino Jackson	Judith Meyer
Dixon Boyles	Jackie Keen	Lynne Modlin
Mike Davis	Cynthia King	Kimberly Mullis
Kent Dickerson	Becky Leach	Ken Robol
Donna Dunn	Laura Bliley	Whiting Toler
Ana McLanahan	Grace Ann Whitley	Kay Woolard
Tim Mattimoe	Bill Smith	

Call to order

Laura Bliley, president, called the meeting to order at 12:00. New officers were introduced with a special thank you to Emily Albera and Judith Meyer for assisting the new officers.

Minutes

Minutes from May 5th were approved as amended. Ana McLanahan motioned to accept. Dell Enecks seconded motion.

Treasurer's Report

Jay Anders reported we have \$49.97. Dues of \$1 per contracted month should be made payable to BCCC Faculty Senate.

Old Business

Appeals committee membership has been revised per SACS recommendation to state a member may not serve more than 2 consecutive years.

New Business

On-line /Hybrid Classes and Blackboard Update

- Penny Sermons reported that during the last hour the campus had 837 Blackboard users, 70 sections of online classes, and 57 hybrid classes.

- There will be a Distance Learning Workgroup on 9/29 at 12:00 to discuss in depth any concerns, issues, or new information.
- Penny reported the contract with Blackboard is in effect for 2 more years. She expressed a need for a transition team to be in effect for Moodle change.
- Tricia Woolard updated faculty on Blackboard glitches and updates.
 - If student e-mail server is down then faculty is to use announcement page.
 - Brown is working on Statistic feature which is currently not operational.
 - Grade Center malfunction is browser issue and faculty should have I.T. install Firefox.
 - Currently working on Blackboard Sync which will interface with Facebook page.
 - If students need to be dropped or added, contact Tricia for assistance.
 - Streaming Server is running. Whiting Toler offered assistance to faculty to utilize if necessary.
- Attendance policies are being discussed for Online and Hybrid classes.
- There are some resource monies available for instructional books, videos and DVDs. Contact Penny for requests.

Committee Updates

- There are no committee updates at this time.

Future Faculty Senate Dates

- Our next meeting will in Building 9, Room 928 on 10/27
- 1/26 will possibly be a Winter get together
- 3/16 will be our last meeting unless special circumstances arise.

Flu Contingency Plan

- Laura reports that recommendations will be coming from Health and Safety committee. Committee members are watching Webinar in-services from State.
- Committee will formulate attendance policies and direct campus services for sanitizing common work surfaces and keyboards. Currently disinfecting supplies may be obtained from supply room.
- Pam will issue e-mail to students regarding pertinent instructions.
- Flu Shots will be administered on campus October 20th from 12:30-4:30. This vaccine does not cover H1N1 flu.
- BC Health Department reports and increase in H1N1 incidence for our area.

Committee Vacancies

- Mike Davis has agreed to serve as chair for Faculty Affairs committee.
- Jay Anders (Business) and Lynne Modlin (Allied Health) have agreed to serve on Instructional Affairs committee.
- Laura Gipson (Business) will serve on Student Appeals committee.

- Judith Meyer will serve as representative for North Carolina Community College Faculty Association.

Instructional Calendar 2010-2011

- Wesley requests to meet with Instructional Affairs committee to discuss next year's academic calendar. Laura to distribute tentative calendar to committee members.
- Discussion on the placement/prioritization of Make-Up days will be part of Instructional Affairs committee discussion.

Furlough Policy

- Laura explained State Furlough policy as received by the College with regard to Instructional personnel leave.
- Discussion occurred among Faculty related to current policy and future policies.
- Whiting Toler made a motion that scheduling furlough days should follow the same procedure as scheduling personal days. Debra Baker seconded the motion. Discussion followed.
- Laura distributed a draft revision to the Faculty Furlough policy as written by the Faculty Executive council:
 - "Faculty members are eligible to take furlough leave on a work day pre-approved by the Division Chairperson. Faculty will provide the Division Chairperson with written documentation of class coverage, if applicable."
- Whiting rescinded his motion and moved to present the Administrative Council with the above revision. This motion was seconded by Debra Baker. Discussion followed.
- Emily Albera moved to table the motion until the next meeting of the Faculty Senate. Tim Mattimoe seconded. Motion carries.

Adjournment

Donna Dunn motioned to adjourn the meeting. Dell Enecks seconded. Meeting adjourned at 12:52.

Respectfully submitted,

Jeanne Martin

Secretary